

Annual Report 2021-22

IPAA NT ACKNOWLEDGES THE TRADITIONAL CUSTODIANS OF COUNTRY THROUGHOUT THE NORTHERN TERRITORY AND PAYS RESPECT TO ELDERS PAST, PRESENT AND EMERGING.

President's report



The past two years have seen unique and unexpected challenges faced by public sectors across Australia. COVID-19 has shaken our economic and social systems. Federal, state/territory and local governments have had to plan and respond at speed and scale making it another busy and challenging period for the public sector. The pandemic has again been the backdrop to our endeavours this past financial year.

This financial year saw the delivery of two keystone events that were well-attended – two full-day workshops each with 20 participants as an “Introduction to Monitoring and Evaluation” and the Hawkes Oration delivered by Professor Ruth Wallace.

IPAA NT has continued its support of the Young Professionals Network (YPN) in 2021-22 and they held five successful events and secured 20 members.

As with previous years, I have continued to engage strongly with IPAA National to develop partnerships and collaborations amongst other IPAA divisions. As an IPAA National Council member, I was very pleased to launch of the IPAA National Strategic Plan 2021-2025 in November 2021. I attended the 2021 National Conference in Brisbane at the end of November, Riding the Wave of Service Transformation, where I participated in a capstone discussion “When will service transformation become business as usual?”.

The financial performance for the year to 30 June 2022 improved from 2020-21, with a \$3005 surplus.

I would like to thank all IPAA NT members for their continued support, and for the efforts of the IPAA NT Management Committee.

Vicki Telfer PSM
President

Finance

IPAA NT has continued implementation of sound corporate and financial governance arrangements, enabling us to meet our reporting obligations under the *Associations Act 2003* (NT) and in line with the Australian Accounting Standards.

This financial year saw an increase in surplus for 2020-21, showing a surplus of \$3005.66.

Summary points to note from the financial statements are:

- **Revenue** – totalled \$13,466.78 for the year, from membership fees, professional development activities and events.
- **Expenses** – totalled \$10,461.12 for the year, predominantly for events.
- **Cash at bank** – decreased slightly for a total of \$33,817.74.
- **Net assets** – increased to \$154,924.56, mainly as a result of interest earned on term deposits.

A copy of the Financial Statements for the financial year ended 30 June 2022 can be found at the end of this report, along with the Independent Audit Report, prepared by Michael Martin OAM FCPA.

Kevin Thomas
Public Officer

Membership

IPAA NT had 27 members in 2021-22, which was a slight increase on the previous year.

Year	No. of members	% change from previous year
2017-18	45	-
2018-19	28	-62%
2019-20	45	+62%
2020-21	25	-44%
2021-22	27	+0.02%

Professional Development

IPAA NT, in partnership with IPAA WA and the Australian Evaluation Society, held two full-day online professional development workshops “Introduction to Monitoring and Evaluation” on 9 November and 9 December 2021. Both workshops were fully subscribed with 20 participants each.



The workshops were led by Professor Rick Cummings, Emeritus Professor in the Sir Walter Murdoch Graduate School of Public Policy and International Affairs at Murdoch University. Rick has over 30 years’ experience leading program and policy evaluations, conducting workshops in evaluation theory and practice, and currently teaches public policy research and evaluation at the Sir Walter Murdoch Graduate School. Rick is a past President of the Australian Evaluation Society and was made a Fellow of the Society in 2013.

The outcomes for participants from the workshops was to understand how monitoring and evaluation contributes to continuous improvement and how program logic is used to clarify outputs and outcomes. Each workshop covered:

- the key monitoring and evaluation concepts
- the steps in monitoring and evaluation planning
- engagement with stakeholders
- interpretation and presenting findings, and
- ethics to consider in evaluation.

Events

Hawkes Oration 30 March 2022

In 2002, the Northern Territory Division of the Institute of Public Administration Australia inaugurated a regular series of speeches on the major issues of the day as part of its contribution to the development of public administration in the Northern Territory.

The Division decided to honour its long-serving President, David Hawkes, by naming the series after him. Not only did he make a significant contribution to the work of the Division over many years, he also played a major role in the development of public administration in the Territory. His leadership was instrumental in placing the Territory at the forefront of innovation in the public sector in the 1990s.

The 2022 Hawkes Oration was presented by Professor Ruth Wallace, Dean of the College of Indigenous Futures, Education and the Arts and Director of the Northern Institute at Charles Darwin University, the Territory's own university.

The title of this year's oration was "Indigenous co-design: opportunities, challenges and risks". Professor Wallace's research interests relate to the links between social policy that addresses the concerns of people and systems remote from core decision making processes. This work is situated in regional and remote areas of Northern Australia and Indonesia, with a specific focus in research approaches to improve service delivery and adaptation, undertaken with Aboriginal people in remote and regional areas.



The breakfast event held at Vibe Hotel Waterfront was attended by 56 people. A video of the oration is available on the IPAA NT website.



Young Professionals Network (YPN) events

During 2021-22, YPN NT held several events including:

- Social event (YPN Friday) 6 August
- CPA Panel event “Navigating your career” 11 August
- ‘Careers in the Territory’ in partnership with Hays Recruiting and City of Darwin on 30 September
- networking wine and pizza night at Alfonsino’s 11 March,
- a collaborative event with the CPA called “Leadership At All Level”, and
- sunset drinks event at the Sandbar outdoor bar at the Mindil Beach Casino Resort in June.

Member Numbers

Throughout 2021, YPN maintained approximately 35 members however this has dropped to around 20 members by the middle of 2022.

YPN NT has continued its partnerships with local businesses and held several collaborative events over the year with CPA, Hays Recruiting and City of Darwin.

Some of our more successful events this year were the YPN professional development events, which are an important component of our membership offering. Events such as Build Your Financial Future, Navigating Your Career GPS and Careers in the Territory all saw good attendance and strong audience interest thanks to the topics and great speakers involved.

YPN finances are in a much better financial position than the previous year. In 2022-23, there will be continued focus on building and maintaining members.

IPAA 2021 National Conference Scholarships

Each year, IPAA NT offers young professionals the opportunity to attend that year’s National Conference. All airfares, accommodation and conference registration fees are paid by IPAA NT, supported by sponsorship from the Office of the Commissioner for Public Employment.

In 2021, 17 scholarship applications were received. The assessment panel had a difficult job choosing the winners given how competitive the field was, but three were successful:

- Melody Keating – General
- Alex Peachey – Indigenous
- Kellie Doyle – regional (Nhulunbuy).

The 2021 Scholarship winners attended the National IPAA Conference Brisbane on November 29 and 30.

IPAA NT Management Committee

Committee Members as at 30 June 2022

The Committee members of the IPAA NT Management Committee as at 30 June 2022 were:

Vicki Telfer	President
Heather Dunkel	Vice President
Maria Mohr	Secretary
VACANT	Treasurer
Kevin Thomas	Public Officer
Trisha Howes	Member
Richard Barber	Member
Edwin Joseph	Member
Alicia Perera	YPN

Committee meetings are held monthly, on the first Monday of the month.

In 2021-22, there were six (6) Committee meetings.

Attachments



We confirm as follows:

a) The name and position of each committee member of the association during the relevant financial year were:

- | | |
|---------------------------|----------------|
| • Vicki Telfer | President |
| • Heather Dunkel | Vice President |
| • Maria Mohr | Secretary |
| • VACANT | Treasurer |
| • Kevin Thomas | Public Officer |
| • Patricia (Trisha) Howes | Member |
| • Richard Barber | Member |
| • Edwin Joseph | Member |
| • Alicia Periera | YPN |

b) The principal activities of the association during the relevant financial year were:

- Professional networking opportunities
- Professional development seminars

Independent Audit Report

Independent Auditor's Report to the Members of Institute of Public Administration NT Division Inc

I have audited the attached special purpose financial report of Institute of Public Administration NT Division Incorporated, which comprises the income statement for the year ended 30 June 2022 and the balance sheet as at 30 June 2022 as set out in this Report.

Committee Member's Responsibility for the financial Report

The Management Committee of the Association is responsible for the preparation and fair presentation of the financial report and has determined that the accounting policies used and described in Note 1 described to the financial statements, which form part of the financial report, are appropriate to meet the financial reporting requirements of the *Associations Act* and are appropriate to meet the needs of the members.

Auditors Responsibility

I have also conducted an independent audit of the financial report in order to express an opinion to the members of the Association on their preparation and presentation. My responsibility is to express an opinion on the financial report based on my audit. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of its members.

The financial report has been prepared for distribution to the members for the purpose of fulfilling the committee Member's financial reporting requirements under the *Associations Act*. I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared

I have conducted my audit in accordance with Australian Auditing Standards. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on my judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, I have considered internal controls relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of accounting policies used and the reasonableness of accounting estimates made by the committee as well as evaluating the overall presentation of the financial report.

The audit opinion expressed in this report has been formed on the above basis.

Independence

In conducting my audit, I have met the independence requirements of the Australian professional accounting bodies.

Qualifications

The Association only records amounts received when they are banked, as it is not practical to establish control over income prior to its initial entry. Revenue is paid into the relevant bank account. It is assumed that all amounts banked in this fashion are received into the Bank Account. My audit relating to such income was therefore limited to ensuring that the amounts banked were properly recorded in the accounts. Accordingly, I do not express an opinion on whether all income banked is complete and I cannot determine the effects of such adjustments, if any, as might have been determined to be necessary had this limitation not existed.

Qualified Auditor's Opinion

In my opinion, except for the effects on the financial report of the matters referred to in the qualification paragraph, the financial report presents fairly, in all material respects, the financial position of the Institute of Public Administration Australia NT Division Inc. as of 30 June 2022 and the results of its operations as at 30 June 2022 in accordance with Australian Accounting Standards



Michael Martin OAM FCPA

6 November 2022

PROFIT AND LOSS

	2021-22	2020-21
	\$	\$
REVENUE		
IPAA Membership	2,927.44	1,404.24
YPN Membership	1,879.58	2,714.36
IPAA Activities	1,680.50	0.00
YPN Activities	318.68	2,983.80
National Conference – IPAA	305.00	0.00
Operating Account Interest – IPAA	0.00	11.88
Operating Account Interest – YPN	0.00	1.05
Investment Interest – IPAA (PCCU)	186.58	573.60
Investment Interest – IPAA (BoQ)	1,080.00	1,067.44
Miscellaneous Revenue / Grants – IPAA	5,000.00	0.00
Miscellaneous Revenue – YPN	89.00	0.00
TOTAL REVENUE	13,466.78	8,756.37
EXPENSES		
IPAA Activities	2,842.60	789.00
YPN Activities	2,477.06	3,654.45
National Conference – IPAA	3,288.71	0.00
Information Technology – IPAA	230.00	3,138.25
Information Technology – YPN	93.45	0.00
Post Office Box	338.00	325.00
NT Divisional levy and AJPA fees	820.6	641.30
Miscellaneous	370.7	0.00
TOTAL EXPENSES	10,461.12	8,548.00
SURPLUS / (LOSS)	3,005.66	208.37

BALANCE SHEET

	2021-22	2020-21
	\$	\$
CURRENT ASSETS		
Cash at Bank	33,817.74	35,239.60
<i>less</i> – unrepresented cheques	0.00	0.00
Term Deposits	121,106.82	119,840.24
YPN Membership Receivables	0.00	1,557.36
IPAA National Receivables - NT Divisional levy and AJPA fees – Credits / Adjustments	0.00	370.70
TOTAL ASSETS	154,924.56	157,007.90
CURRENT LIABILITIES		
Grant received in advance	0.00	5,000.00
Creditor – C Darcy for Wharf One	0.00	89.00
TOTAL LIABILITIES		5,089.00
NET ASSETS	154,924.56	151,918.90
MEMBERS' FUNDS		
Balance at the start of the year	151,918.90	151,460.53
Movements – clear unrepresented cheque from previous years	0.00	250.00
Surplus / (Deficit)	3,005.66	208.37
ACCUMULATED FUNDS	154,924.56	151,918.90

Institute of Public Administration Australia NT Division Incorporated

Notes to the Financial Statements

for the year ended 30 June 2022

1. Summary of Accounting Policies

The accounting policies adopted by the Association are stated in order to assist in a general understanding of the financial statements. These policies have been consistently applied except as otherwise indicated.

Reporting entity

The association is not a reporting entity because in the committee's opinion there are unlikely to exist users who are unable to command the preparation of reports tailored so as to satisfy all of their information needs, and these accounts are therefore "special purpose accounts" that have been prepared solely to meet the requirements of the Constitution and the Associations Act.

Accounting policies

The financial report has been prepared under the historical cost conventions and does not take into account changing money values.

In order for the financial report to present fairly the state of affairs of the Association and the results of the Association for the year, Australian Accounting Standards have been adopted to the extent disclosed in this note.

Income tax

The Association is of the opinion that it is not subject to income tax as per Private Ruling notification from the Australian Tax Office.